

Lesser Slave Lake Health Advisory Council Work Plan 2010 – 2011

Purpose of the Work Plan:

The Work Plan allows each council the opportunity to describe the work to be undertaken for each year and ensure adequate resources are made available to support their efforts. Each council will develop a Work Plan to be submitted to the Health Advisory Committee of the Board at the beginning of the fiscal year that shall include the goals and strategies to meet those goals, as determined by the council, and include proposals for formal consultations and engagement activities with communities. This allows the Alberta Health Services Board to ensure support for the work of the councils and anticipate needs and expectations each year.

The process for these Work Plans is out of sync with the planning cycle. To allow for plans to be created for this year, the councils are in the formative stage, therefore, the work is in many cases already underway and yet we are still creating plans to describe the work. Councils need to consider the work already completed and place it into the Work Plan as if it were to be done. That will provide the opportunity to report on this completed activity in the Annual Report for 2010/2011. Hence, the Work Plan for 2010/2011 will cover activity already undertaken and any new activities the council plans on between the inception (January 2010) and March 31, 2011. Plans for April 1, 2011 to March 31, 2012 can be included in the Work Plan however, the council will be completing a Work Plan for this time period in April and May of 2011.

Roles and Functions of the Health Advisory Council – to act in an advisory capacity to Alberta Health Services.

- A) Engage the public, gather information and provide the public input with respect to health, health needs and health services in the area
- B) Provide feedback and advice to Alberta Health Services on what is working well and areas for improvement regarding;
 - i) the health care system and services, issues, needs and priorities, access, promotion of health and any other matters requested by Alberta Health Services
 - ii) strategies to further engage the community on health care delivery, and
 - ii) consider information provided by Alberta Health Services, and identify issues and trends from a local perspective
- C) Promote and participate in activities that enhance the health of residents

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Work Plan
2010 – 2011**

GOAL					
A. ENGAGEMENT OF THE PUBLIC					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
<p>1. Increase the awareness of the role of Health Advisory Council in the communities within the council area</p>	<ul style="list-style-type: none"> • Hold 2 meetings a year in communities within council area other than Slave Lake. • Attend selective community events to promote the work of council. • Council website is regularly updated and provides information about council activities. 	<ul style="list-style-type: none"> • Health Advisory Council display • Print materials. • Advertising materials. • Health Advisory Council website maintenance. 	<ul style="list-style-type: none"> • Council members. • IT/Web support. 	<p>March 2011.</p>	<ul style="list-style-type: none"> • The profile of council in the area communities is increased, demonstrated by public participation in council meetings and number of community requests for consideration by council. • Two meetings are held in outlying communities. • Two events are attended by council to promote the role.

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GOAL					
A. ENGAGEMENT OF THE PUBLIC					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
2. Explore opportunities to connect with Aboriginal Populations	<ul style="list-style-type: none"> Increase council understanding of Aboriginal health issues by requesting an Aboriginal Health Strategy presentation to council. 	<ul style="list-style-type: none"> Support from Alberta Health Services Aboriginal Health Department. 	<ul style="list-style-type: none"> Council members. Aboriginal Health Department staff. 	March 2011.	<ul style="list-style-type: none"> Council report increased awareness of Aboriginal health concerns via presentation evaluation process.

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GOAL B. PROVIDE FEEDBACK AND ADVICE TO ALBERTA HEALTH SERVICES					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
<p>1. Receive feedback from community members and forward to appropriate Alberta Health Services portfolio</p>	<ul style="list-style-type: none"> • Health Advisory Council meetings accommodate presentations when possible. • Council members receive feedback through informal networks and bring forward to meetings for consideration by council. 	<ul style="list-style-type: none"> • Documentation of community feedback. 	<ul style="list-style-type: none"> • Council members. 	<p>March 2011.</p>	<ul style="list-style-type: none"> • Areas for improvement and successes are identified and reported to Alberta Health Services. • Alberta Health Services identifies how the information provided has been considered.

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STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
2. Establish formal and informal connections with key community groups and organizations	<ul style="list-style-type: none"> • Distribution of meeting summary to community and municipal organizations. • Requests for presentations to municipalities and community groups are accommodated when possible. 	<ul style="list-style-type: none"> • Production of meeting summary. 	<ul style="list-style-type: none"> • Council Chair. • Council members. 	Ongoing.	<ul style="list-style-type: none"> • Meeting summary is forwarded for information six times per year. • Health Advisory Council is considered to be a conduit for provision of information to and from Alberta Health Services as demonstrated by interactions with community members.
3. Consider strategies to identify the shadow population and the impact on communities	<ul style="list-style-type: none"> • Work with industry to identify opportunities for partnerships. 			March 2012.	

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GOAL C. PROMOTE AND PARTICIPATE IN ACTIVITIES THAT ENHANCE THE HEALTH OF RESIDENTS					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
1. Promote programs that support Albertans to stay healthy and reduce burden on system (what is working well): Health Link, Seniors Help Line, Breast Screen, Diabetes education, Primary Care Networks	<ul style="list-style-type: none"> Utilize opportunities in local communities to support programs by distributing information. Have support material available at community and council meetings that are attended by council members. 	<ul style="list-style-type: none"> Resources: Health Link magnets, contact information for programs etc. 	<ul style="list-style-type: none"> Alberta Health Services. Council members. 	Ongoing.	<ul style="list-style-type: none"> Health Advisory Council members report an increase in knowledge about services among community members.

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STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
2. Identify and advocate for programs to support Albertans staying healthy e.g. - daily physical activity programs in schools	<ul style="list-style-type: none"> • Develop a plan to consult with local School Boards to survey curriculum offerings regarding daily physical activity. • Consider opportunities to partner with Alberta Health Services portfolios that have identified physical activity as an area of potential action 		<ul style="list-style-type: none"> • Council members. 	March 2012.	